

Keeping Ontario Safe and Open

# **BUILDING YOUR SAFETY PLAN**

## **Casinos, Bingo Halls and Gaming Establishments**

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December 10, 2020



To “ask a question”



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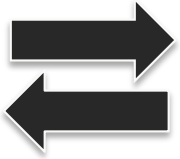
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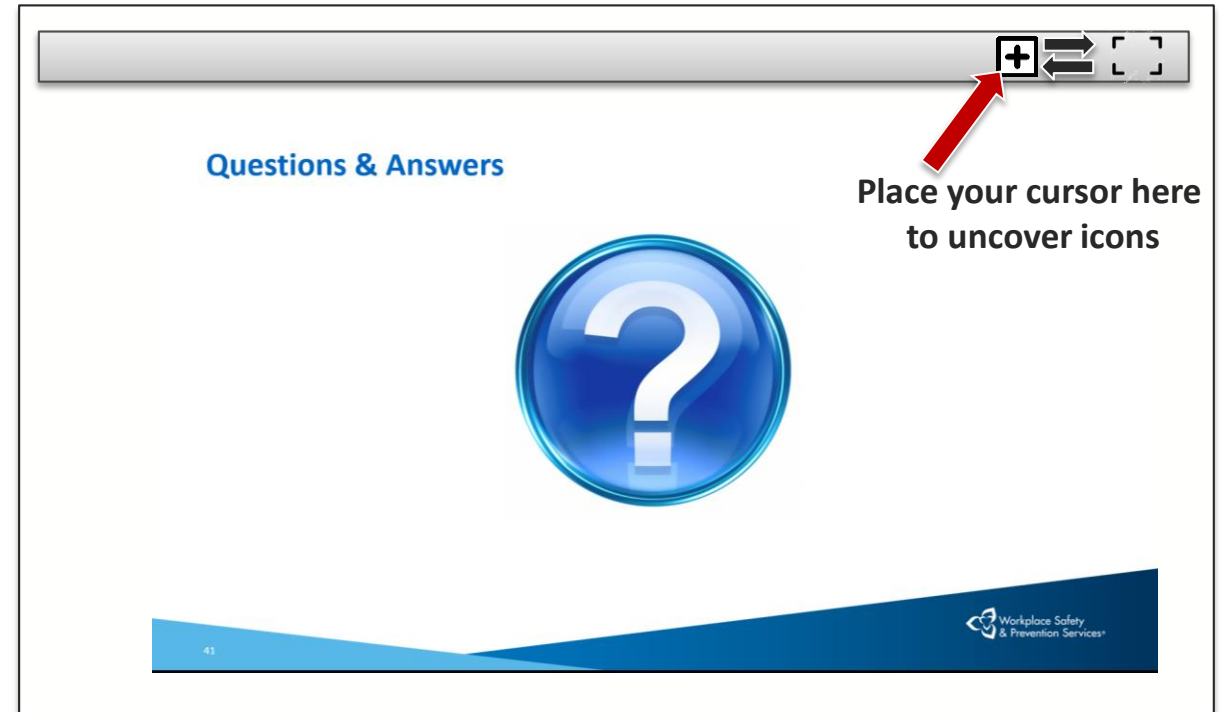
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## If you require more information...

- If at any point during this presentation you require more information and would like to be contacted by a WSPS consultant, please provide your name and email in the question box and a representative will follow up with you

# DISCLAIMER

NOTE: This document is intended for informational purposes only to provide an overview of the potential hazards posed in the workplace due to COVID-19. It is not intended as medical or scientific advice, to provide a comprehensive risk assessment for all workplaces, or to replace any legislated workplace safety obligations. Due to the ongoing evolution of the situation in Ontario and around the world, this document may be used as a guide for Employers in addition to guidance delivered by government and public health authorities, including, but not limited to the [World Health Organization \(WHO\)](#), [Ontario Ministry of Health, Public Health Ontario](#) and the [Centers for Disease Control and Prevention \(CDC\)](#). Any use which is made of this document by any Employer, or any reliance on or decisions to be made based on it, is the responsibility of the Employer. WSPS and its partners, officers, directors, employees, agents, representatives, suppliers and service providers accept no responsibility for any errors or omissions in content or for damages of any kind or nature suffered by any Employer or any third party as a result of use of or reliance on this communication.

# Keeping Ontario Safe and Open: Building Your Safety Plan for Casinos, Bingo Halls and Gaming Establishments

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# COVID-19 Response Framework: \*Keeping Ontario Safe and Open

On November 3, 2020, the Government of Ontario released the **Keeping Ontario Safe and Open Framework**.

In consultation with the Chief Medical Officer of Health and other health experts, the Ontario government has developed the Keeping Ontario Safe and Open Framework. It ensures that public health measures are targeted, incremental and responsive to help limit the spread of COVID-19, while keeping schools and businesses open, maintaining health system capacity and protecting vulnerable people, including those in long-term care.

\*Reference: [New COVID 19 Framework Keeping Ontario Workplaces Safe and Open](#)

# General Public Health Measures (For businesses, organizations & facilities, and face coverings)

## PREVENT

(Standard Measures)

## PROTECT

(Strengthened Measures)

## RESTRICT

(Intermediate Measures)

## CONTROL

(Stringent Measures)

## LOCKDOWN

(Maximum Measures)

### Public Health Advice, Recommendations and Instructions

Businesses or organizations must operate in compliance with the advice, recommendations, and instructions of public health officials, including any advice, recommendations or instructions on physical distancing, cleaning or disinfecting. Check with your local public health unit for any additional advice, recommendations or instructions.

### Screening

Businesses or organizations must operate in compliance with the advice, recommendations instructions issued by the Office of the Chief Medical Officer of Health on screening individuals. This includes:

- Workplaces must screen any workers or essential visitors entering the work environment. See the [COVID-19 Screening Tool for Workplaces](#) for more information.
- Some businesses or organizations must screen patrons. Where this is required, it is noted in subsequent slides.

### Personal Protective Equipment including Eye Protection

Personal protective equipment that provides protection of the eyes, nose, and mouth, is required if a worker is required to come within 2 metres of another person who is not wearing a face covering.

### Capacity Limits

All businesses or facilities must limit capacity so that every member of the public is able to maintain two metres of physical distancing from every other person. Some businesses or facilities have additional capacity restrictions. Where additional capacity restrictions are in place, it is noted in subsequent slides.

### Cleaning and Disinfection

Businesses or places that are open shall ensure that equipment, washrooms, locker rooms, change rooms, showers that are accessible to the public are cleaned and disinfected as frequently as is necessary to maintain a sanitary condition.

### Face Coverings

Face coverings are required to be worn by members of the public and workers in indoor public places and workplaces, with limited exceptions.

### Safety Plans

Safety plan required in higher risk settings.

Requirement for all businesses/organizations open in Lockdown to have a COVID-19 workplace safety plan.



# Organized Public Events, Social Gatherings, and Religious Services, Rites and Ceremonies

PREVENT (Standard Measures)	PROTECT (Strengthened Measures)	RESTRICT (Intermediate Measures)	CONTROL (Stringent Measures)	LOCKDOWN (Maximum Measures)
<p><b>Limits for certain organized public events and social gatherings</b> where physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• 10 people indoors</li> <li>• 25 people outdoors</li> </ul> <p>This includes functions, parties, dinners, gatherings BBQs or wedding receptions held in private residences, backyards, or parks.</p>	Same as previous level	Same as previous level	<p><b>Limit for all organized public events and social gatherings</b>, where physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• NEW 5 people indoors</li> <li>• 25 people outdoors</li> </ul>	<p><b>No indoor organized public events and social gatherings</b>, except with members of the same household.</p> <p><b>Limit for outdoor organized public events and social gatherings</b>, physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• 10 people outdoors</li> </ul> <p>Virtual and drive-in gatherings and events permitted.</p>
<p><b>Limits for organized public events and social gatherings</b> where physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• 50 people indoors</li> <li>• 100 people outdoors</li> </ul> <p>This includes events and gatherings in staffed businesses and facilities.</p>	Same as previous level	Same as previous level		
<p><b>Limits for weddings, funerals and other religious services, rites or ceremonies</b>, where physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• 30% capacity of the room indoors</li> <li>• 100 people outdoors</li> </ul>	Same as previous level	Same as previous level	Same as previous level	<p><b>Weddings, funerals and other religious services, rites or ceremonies</b> where physical distancing can be maintained:</p> <ul style="list-style-type: none"> <li>• 10 people indoors</li> <li>• 10 people outdoors</li> </ul> <p>Virtual and drive-in services, rites or ceremonies permitted</p>

# COVID-19 levels by region

Find out which level your region is in. The changes marked with an asterisk (\*) are effective on Monday, December 7, 2020 at 12:01 a.m.

Regions are based on public health unit boundaries. [Find your public health unit](#). In addition to the provincial health measures, some municipalities and local medical officers of health have added their own regional restrictions or requirements. Check your local public health unit or municipality's website for details using the links below. Links to public health units will direct you to separate websites.



## Prevent (standard measures) – green

Restrictions reflect broadest allowance of activities in Stage 3. Highest risk settings remain closed. [Learn about the public health measures for prevent \(green\).](#)

- |  |   |
|--|---|
| • Algoma Public Health                             | Porcupine Health Unit                   |
| • Leeds, Grenville and Lanark District Health Unit | Renfrew County and District Health Unit |
| • North Bay Parry Sound District                   | Timiskaming Health Unit                 |

### Casinos, bingo halls and gaming establishments

- Maximum of 50 people
- Table games are prohibited
- Casinos, bingo halls and gaming establishments operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health



## Protect (strengthened measures) – yellow

Enhanced targeted enforcement, fines and enhanced education to limit further transmission. Public health measures for high risk settings. [Learn about the public health measures for protect \(yellow\).](#)

- Chatham-Kent Public Health
- Eastern Ontario Health Unit
- Grey Bruce Health Unit
- Haliburton, Kawartha, Pine Ridge District Health Unit\*
- Hastings and Prince Edward Counties Public Health
- Kingston, Frontenac and Lennox and Addington Public Health
- Lambton Public Health
- Northwestern Health Unit
- Peterborough Public Health
- Public Health Sudbury and Districts

### Casinos, bingo halls and gaming establishments

- Maximum of 50 people
- Table games are prohibited
- Casinos, bingo halls and gaming establishments can operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health
- Liquor sold or served only between 9 a.m. to 11 p.m.
- No consumption of liquor permitted between 12 a.m. to 9 a.m.
- Require contact information from all patrons
- A [safety plan](#) is required to be prepared and made available upon request



## Restrict (intermediate measures) – orange

Enhanced measures, restrictions and enforcement, avoiding any closures. [Learn about the public health measures for restrict \(orange\).](#)

- Brant County Health Unit
- Haldimand-Norfolk Health Unit
- Huron Perth Public Health
- Middlesex-London Health Unit\*
- Niagara Region Public Health
- Ottawa Public Health
- Simcoe Muskoka District Health Unit
- Southwestern Public Health
- Thunder Bay District Health Unit\*
- Wellington-Dufferin-Guelph Public Health



## Casinos, bingo halls and gaming establishments

- Maximum of 50 people
- Table games are prohibited
- Casinos, bingo halls and gaming establishments can operate in accordance with a plan approved by the Office of the Chief Medical Officer of Health
- Liquor sold or served only between 9 a.m. to 9 p.m.
- No consumption of liquor permitted between 10 p.m. to 9 a.m.
- Require contact information from all patrons
- Screening of patrons is required, in accordance with instructions issued by the Office of the Chief Medical Officer of Health
- A [safety plan](#) is required to be prepared and made available upon request



## Control (stringent measures) – red

Broader-scale measures and restrictions across multiple sectors to control transmission (return to modified Stage 2). Restrictions are the most severe available before widescale business or organizational closure. [Learn about the public health measures for control \(red\).](#)

- [Durham Region Health Department](#)
- [City of Hamilton Public Health Services](#)
- [Halton Region Public Health](#)
- [Region of Waterloo Public Health and Emergency Services](#)
- [Windsor-Essex County Health Unit](#)
- [York Region Public Health](#)

- Maximum of 10 people indoors or 25 people outdoors
- Table games are prohibited
- Liquor sold or served only between 9 a.m. to 9 p.m.
- No consumption of liquor permitted between 10 p.m. to 9 a.m.
- Require contact information from all patrons
- Screening of patrons is required, in accordance with instructions issued by the Office of the Chief Medical Officer of Health
- A [safety plan](#) is required to be prepared and made available upon request



## Lockdown (maximum measures) - grey

Widescale measures and restrictions, including closures, to halt or interrupt transmission (modified Stage 1 or pre-Stage 1). [Learn about the public health measures for lockdown \(grey\).](#)

- [Peel Regional Health Unit\\*](#)
- [Toronto Public Health\\*](#)

**Casinos, bingo halls  
and gaming  
establishments**

- Closed

For businesses that are permitted to operate in a grey zone (lockdown), you are required to have a safety plan. This is effective November 30, 2020.



# Mandatory Safety Plans

Employers are required to have a **safety plan** available upon request in the following sectors in health units that are in level yellow, orange, and red.

For businesses who are allowed to be open in grey (lockdown), a safety plan is also required:

- Restaurants, bars and food or drink establishments
- Facilities for sports and recreational activities
- Meeting and event spaces
- Retail
- Personal care services
- **Casinos, bingo halls and gaming establishments**
- Cinemas
- Performing arts facilities

# COVID-19 safety plan: Elements and Snapshot

1. **Communicating – How will you ensure all workers know how to keep themselves safe from exposure to COVID-19?**
  - ☐ What guidance will you need to provide?
2. **Screening – How will you screen for COVID-19?**
  - ☐ How you will stay current about what symptoms to look for?
3. **Preventing transmission – How will you control the risk of transmission in your workplace?**
  - ☐ What engineering and administrative controls will you use?
4. **What will you do if there is a potential case, or suspected exposure to COVID 19 in your workplace?**
  - ☐ What is the contact information for your local public health unit?
5. **How will you manage any new risks caused by changes to the way you operate your business?**
  - ☐ With workers, review existing critical risks and whether work practice changes will affect your current risk management strategy.
6. **How will you make sure your plan is working?**
  - ☐ Who is responsible for evaluating how things are working and for adapting the plan as you find better/easier ways to do things?

+ Safety Plan Snapshot

# Safety Plan element 1: Communication

**Communicating – How will you ensure all workers know how to keep themselves safe from exposure to COVID-19?**

- ☐ How will you share information?
- ☐ Do you need new or more frequent types of communication?
- ☐ Where will you update yourself on new COVID-19 guidance?

# Safety Plan element 1: Communication

## Example of a plan....Bingo Bango Bingo Hall

- **Internal Communications:**

- The Operations Manager and JHSC Co-Chair will check Ontario.ca and Windsor-Essex County Health Unit website every Monday & Thursday for updates including check of regional colour and updates, this will be shared at pre shift meetings, and on the staff bulletin board with the date clearly marked. All staff are responsible for checking the board for new information each shift.
- This Safety Plan will be emailed to all staff and posted on the staff bulletin board

- **Customer Communications:**

- Operations Manager will ensure that any notices required by public health or other government regulations are printed and posted visibly at all open public entrances.
- Operations Manager will review and update the social media and voice mail at least once a week and ensure that they are updated to let customers know how we are working safely and what has changed.
- JHSC Co-Chair will ensure that any required notices about COVID, masking etc., are posted right beside the main hall doors on the large bulletin board. These will be the same notices that we share on our website.

# Safety Plan element 2: Screening

## Workers, customers and visitors

### Screening – How will you screen for COVID-19?

- ☐ Will you use a screening checklist?
- ☐ Who will do the screening?
- ☐ Who needs to be screened and how often?

## Safety Plan element 2: Screening

### Example of a Plan.... Bingo Bango Bingo Hall

- Staff will be required to participate in screening at the start of each shift using the [Ontario COVID-19 Screening Tool for Workplaces](#) each day before leaving home. Staff will submit their screening report via e mail to the Operations Manager prior to each shift. No staff will be permitted to attend our premises without completing screening successfully.
  - Should symptoms begin during their shifts, staff will be required to go home and contact their health care provider or Telehealth Ontario (1-866-797-0000) for next steps and provide an update to Operations Manager.

## Safety Plan element 2: Screening (cont)

### Example of a Plan.... Bingo Bango Bingo Hall

- Screening questions will be posted on the door for customers and any delivery personnel:
  - If our region is in the Orange-Restrict or Red-Control level, the greeter will ask if they have read the questions and if they have travelled, have any symptoms or any known exposure prior to entry.
  - If they answer yes to any of these questions, they will not be allowed in the hall.
  - Any issues that arise from denied entry will be brought immediately to the attention of the Owner by any staff member and he will respond.
  - If our region is in the Yellow-Protect level or higher, JHSC Co-Chair will record the contact information for all customers in her electronic guest log. The daily log will be kept for a minimum of 30 days.

# Safety Plan element 3: Preventing Transmission

**Preventing transmission – How will you control the risk of transmission in your workplace?**

- ☐ What changes will you make?
- ☐ Who needs to be in the workplace?
- ☐ How will you gather worker ideas about different ways of working?



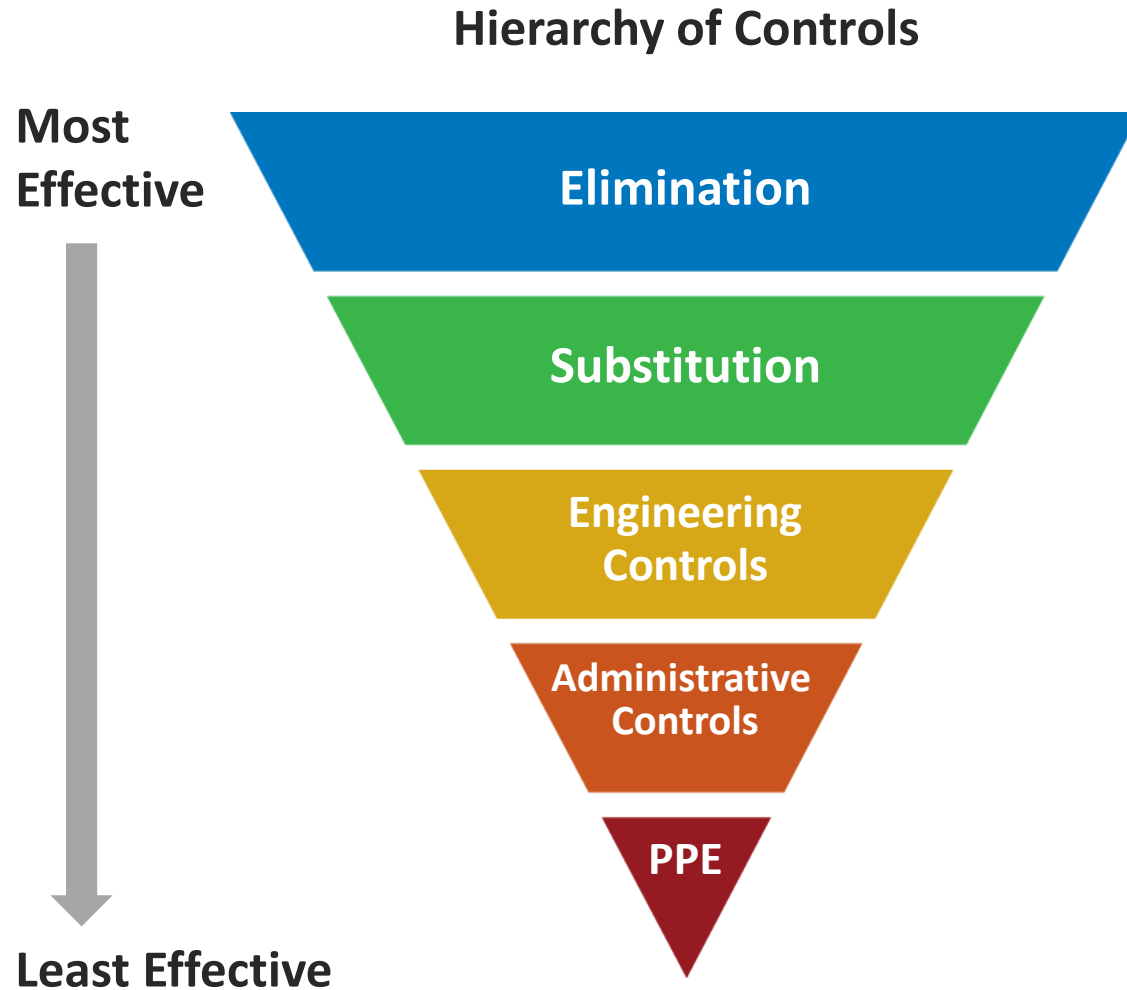
# Safety Plan element 3: Control of risk transmission

## Core focus

- Source control masking
- Maximize physical distancing and separation
- Ventilation and air flow
- Reduce transmission from surfaces and objects
- Support good hand and respiratory hygiene
- Consider personal protective equipment (PPE) if needed

**Did you Know?** A lack of physical distancing in lunch rooms and other common areas, improper mask use, carpooling with other employees and failure to conduct an on-site screening process to prevent symptomatic workers from entering a facility are the leading causes of infection in workplaces

# Consider: Control of risk transmission



**ELIMINATION** This involves removing the risk of exposure entirely from the workplace. Having all workers stay home would eliminate COVID-19 risk from the workplace.

**SUBSTITUTION** This involves replacing a hazardous substance with something less hazardous (e.g. replacing one chemical with another). For an infectious disease such as COVID-19, there is no option for substitution.

**ENGINEERING CONTROLS** These involve making physical changes in the workplace that separate workers from the hazard or support physical distancing, disinfecting and hygiene.

**ADMINISTRATIVE CONTROLS** These involve making changes to the ways people work and interact, using methods such as policies, procedures, training and signage.

**PERSONAL PROTECTIVE EQUIPMENT (PPE)** This is equipment and clothing worn by a worker to minimize exposure to hazards and prevent illnesses and infection. PPE is used to protect the wearer.

# Preventing transmission:

## Using masks as a control measure in the workplace

A mask is a piece of equipment that:

- covers the wearer's nose, mouth and chin
- is fixed to the face with straps, ties or elastic, either behind the head or with ear loops

For COVID-19 protection, masks can be used as workplace control measures in two ways:

- as **source control**: workers and visitors wear the mask **to protect those around them**
- as **personal protective equipment (PPE)**: workers wear the mask (along with eye protection) **to protect themselves**

Masks are important to reduce risk and are now mandatory in many workplaces in Ontario.

- masks should not be the only control measure you use or replace other control measures in your workplace.
- not all masks are suitable for both purposes. Cloth masks are not PPE.

How effective masks are as a control measure depends on:

- the type of mask(s) used
- masks being worn properly and consistently

To help you decide what is right for your workplace, see the guide to [using masks in the workplace](#).

# Safety Plan element 3: Control of risk transmission

## Example of a Plan.... Bingo Bango Bingo Hall

### Physical Distancing

- We have installed hard plastic transparent partitions between tables that we regularly clean/disinfect to keep customers safely apart. JHSC Co-Chair will review the condition of the barriers daily and ensure that any damage is fixed immediately.
- Markers are installed on the floor throughout the site and at the concession stand to ensure people stand apart. JHSC Co-Chair or Operations Manager will replace any damaged markers.
- Food will only be able to be consumed at the tables when customers are seated and separated by hard plastic barriers, to ensure distancing is maintained.
- All Staff meetings will be held in the main large hall to allow for distancing.
- Customers will be required to schedule an appointment to visit our establishment and the duration of each appointment will be a maximum of 3 hours.
- Upon arrival customers will be assigned a seat. Seats will be assigned in a manner to ensure that individual customers are physically distanced from one another.
- Indoor gathering limits will be complied with based on the color/level in our region

# Safety Plan element 3: Control of risk transmission (cont'd)

## Example of a Plan.... Bingo Bango Bingo Hall

### Personal Protective Equipment and Masks or Face Coverings

- All staff must wear a mask or face covering at all times when at work, except in the break room when physically distanced from others, or smoking in designated areas (while physically distanced). Operations Manager will ensure there is replacement masks available for staff in the staff entrance. Operations Manager and Owner will ensure all staff wear their mask.
- All staff will remind customers to keep their mask on when inside the bingo hall and only remove it while at their designated seat eating or drinking.
- Staff will avoid approaching tables while customers are eating and drinking.
- Only staff wearing PPE (including eye protection and mask) may deliver food and beverages to the tables or approach within 2 metres of customers who are unmasked.
- Operations Manager will provide training and information to all staff on the proper use and care of a mask or other face covering and a face shield. She will use the videos that the JHSC reviewed and approved from the Ontario.ca site.
- JHSC Co-Chair will ensure there is up-to-date and clear signage at all entrances, lanes and tables clearly stating mask and other expectations (like distancing).

# Safety Plan element 3: Control of risk transmission (cont'd)

## Example of a Plan.... Bingo Bango Bingo Hall

### Cleaning and Disinfection

- A schedule will be developed for disinfection of all commonly touched surfaces and shared areas. This includes tables, seating, counters, handrails, garbage stations, doorknobs or handles on doors that are not automatic and all surfaces/objects in washrooms.
- Customers are asked to use their own pen to sign winning receipts. If they do not have one, the pen will be sanitized between customers.
- Shared equipment such as mops, brooms, carts and tools will be cleaned and disinfected between each use.
- JHSC Co-Chair will ensure that all cleaning and disinfection products we use are Health Canada-approved as effective against COVID-19 and proper training and information is provided on the products.

# Safety Plan element 3: Control of risk transmission (cont'd)

## Example of a Plan.... Bingo Bango Bingo Hall

### Hand and Respiratory Hygiene

- The site supervisors will make sure that hand sanitizer is available for customers and staff to use at all times, including at all entrances, washrooms, and concession stand.
- Public health posters reminding everyone of proper handwashing technique and cough and sneeze etiquette will be posted in each washroom.
- Staff will wash their hands with soap and water or use hand sanitizer frequently.

# Safety Plan element 3: Control of risk transmission (cont'd)

## Example of a Plan.... Bingo Bango Bingo Hall

### Air Circulation

- The Operations Manager will walk through the building every morning and open windows and doors to allow for greater airflow through indoor spaces, when it is safe to do so based on weather conditions and site security protocols.
- The Owner will coordinate maintenance of the air-handling (HVAC) system according to the manufacturer's schedule and retain records.
- The ventilation system will be left on overnight to help exchange air in the building.



# Safety Plan element 4: In the event of COVID 19 at your workplace...

**What will you do if there is a potential case, or suspected exposure to COVID 19 in your workplace?**

- ☐ What is the contact information for your local public health unit?

# Safety Plan element 4: In the event of COVID 19 at your workplace

## Example of a Plan.... Bingo Bango Bingo Hall

- If someone starts to experience COVID-19 symptoms in the Bingo Hall:
  - Staff should notify the Operations Manager or Owner if they start to feel COVID-19 symptoms or if they notice someone else showing symptoms.
  - Call 911 if a person is experiencing severe and potentially life-threatening symptoms, such as difficulty breathing.
- If a customer becomes ill, they should leave the building as soon as possible. Staff must maintain physical distance, and any staff member who must go closer than 2 metres (e.g., for first aid), must be wearing PPE (mask and face shield). If the customer needs to wait for a ride they will be encouraged to wait outside, weather permitting, or in the area beside the front window, maintaining a 2m distance from others.

# Safety Plan element 4:

## In the event of COVID 19 at your workplace (cont'd)

Example of a Plan.... Bingo Bango Bingo Hall

### Process for a confirmed case of COVID-19 in the workplace

- Staff must contact Operations Manager if they are diagnosed with COVID-19 or test positive.
- If a customer contacts the bingo hall to tell us they have COVID-19, Operations Manager will be the primary contact and will liaise with public health on next steps. Operations Manager will complete our accident report form as soon as possible.
- If the worker or a public health official believes that the illness may be from workplace exposure, Operations Manager will report to the Ministry of Labour, Training and Skills Development and the bingo hall joint health and safety committee within 4 days, and to the WSIB within 3 days. Operations Manager will also contact our local public health unit to let them know that there has been a case in the bingo hall and ask for further direction.
- A copy of electronic guest log, and contact information for staff and work-related visitors will be provided to public health if needed for contact tracing.

## Safety Plan element 4: In the event of COVID 19 at your workplace (cont'd)

### Example of a Plan.... Bingo Bango Bingo Hall

- If there was an infected person at the Hall, the Operations Manager will send an email to staff, making sure that the person confirmed to have COVID-19 is **not identified** to protect confidentiality.
- The Operations Manager will keep in touch with the sick staff member or who require to self isolate while they are off work and keep in touch with the WSIB if required, information about supports will be made available.
- A staff member with COVID-19 will be allowed to come back to work after they have isolated for at least 10 days, don't have a fever and their symptoms have been improving for 24 hours (1day), or as otherwise instructed by the Windsor Essex Health Unit or their health care provider.
- A staff member who has been self-isolating because they were a close contact will be allowed to come back to work 14 days after their last contact with the ill person or as otherwise directed by the Windsor Essex Health Unit.

# Safety Plan element 5: Managing new risks caused by changes to the way you operate your business

**How will you manage any new risks caused by changes to the way you operate your business?**

- With workers, review existing critical risks and whether work practice changes will affect your current risk management strategy.

# Safety Plan Element 5: Dealing with New and Other Risks

## Example of a Plan.... Bingo Bango Bingo Hall

- New Cleaners/Chemicals
- Slips, Trips, Falls from wearing equipment
- Extra Demands
- Security

## Safety Plan element 6: Making sure your plan is working...

**How will you make sure your plan is working?**

- ☐ Who is responsible for evaluating how things are working and for adapting the plan as you find better/easier ways to do things?

# Safety Plan element 6: Evaluating your plan

## Example of a Plan.... Bingo Bango Bingo Hall

- JHSC Co-Chair and Operations Manager will get feedback from staff through regular conversations and pre-shift meetings, about the controls in place and if they are appropriate and/or causing concerns.
- On a daily basis, JHSC Co-Chair or Operations Manager will conduct a walk-through of the facility, document their observations and address any deviations from our COVID protocols (for example- staff or customers are observed improperly wearing a mask or individuals are not adhering to distancing requirements). Results of these walk-throughs will be shared at All Staff meeting to ensure all staff are monitoring for compliance with requirements and issues are immediately addressed.
- Customers will be invited to provide feedback by email.
- JHSC Co-Chair will liaise with the Joint Health & Safety Committee regularly
- Operations Manager and JHSC Co-Chair will have a check in every Monday morning about how the plan is going and review any feedback. Additional check-ins will also be held if there are changes to guidance or a major issue identified. They will communicate to staff by email or the regular meeting, as needed.



# Create a COVID-19 Safety Plan Snapshot

For Example :  
Bingo Bango Bingo Hall  
COVID Plan SNAPSHOT

## COVID-19 Safety Plan Snapshot – Bingo Bango Bingo Hall MEASURES WE'RE TAKING

**How we're ensuring workers know how to keep themselves safe from exposure to COVID-19**

- Our managers are regularly checking health information and news to inform our protocols.
- Staff reminders emailed weekly – New rules, changes to plan, and workplace safety reminders.
- Social media, voicemail, and posters at our bingo hall inform customers of safety measures.

**How we're screening for COVID-19**

- All workers and people entering for work-related purposes are screened before they enter.
- Screening questions are posted on the front door.

**How we're controlling the risk of transmission in our workplace**

- All staff are required to wear a mask while at work.
- Customers are required to wear a mask when not eating or drinking.
- To ensure physical distancing, seating has been rearranged. We are following provincial and local health rules for table seating and building capacity.
- Barriers are installed at the greeter stand and receipt counter.

- High touch surfaces are cleaned and disinfected between customers.
- Hand sanitizer is available throughout the bingo hall and refilled regularly.
- Signage is posted to remind everyone how to properly wash their hands.
- When it's possible and safe to do so, all doors and windows will be kept open.
- The building ventilation system is being maintained to ensure it is working properly.

**What we will do if there is a case, or suspected exposure to, COVID-19 at our workplace**

- Support staff members who are sick or self-isolating.
- Follow public health direction, and share information (from the guest log) about people who attended the bingo hall to help public health contact tracing if needed.
- Communicate with our staff and customers.

**How we're managing any new risks caused by the changes made to the way we operate our business**

- Added supports for mental health, improved visibility, and added training for new hazards.

**How we're making sure our plan is working**

- Seeking feedback from staff (in person), and customers (by email).
- Review our plan frequently and make changes based on feedback.

# The Path Ahead

As the COVID-19 situation evolves what is right for your situation may change. Make sure to review and update your plan regularly.

You should be aware of and make sure to follow the most current:

- requirements of the [local public health unit](#)
- relevant bylaws in the municipality in which you do business
- regulations under the [Reopening Ontario \(A Flexible Response to COVID-19\) Act](#) that are applicable to your business
- [directives issued by the Chief Medical Officer of Health](#) that are applicable to your industry or business

## Guidance and resources

For use in developing your safety plan

The following slides contain links to some general guidance and some sector-specific guidance that will be of use to you when developing your safety plan. If you are aware of best practices from your industry or other jurisdictions, you may want to consider them as well

# NEW: Regulations for Areas Re-Opening, Stage 2, and Stage 3

On November 7, 2020, subsection 1 (1) of Schedule 2 to the Regulation is revoked and the following substituted: (See: O. Reg. 641/20, s. 8 (1))

Rules for areas in Stage 3 <https://www.ontario.ca/laws/regulation/200364>

Rules for areas in Stage 2 <https://www.ontario.ca/laws/regulation/200263>

Stages of Re-opening <https://www.ontario.ca/laws/regulation/200363>

# General Guidance

- [Safety Plan and Template](#)
- [Mask Guide](#)
- **Mask Safety Videos**  
[Video 1](#)  
[Video 2](#)
- **General OHSA guidance** [General OHSA guidance](#)
- **New keep Ontario open framework**  
[New Keeping Ontario Safe and Open Framework](#)
- **Screening Tool** [http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/workplace\\_screening\\_tool\\_guidance.pdf](http://www.health.gov.on.ca/en/pro/programs/publichealth/coronavirus/docs/workplace_screening_tool_guidance.pdf)

# COVID-19 Posters

- Your break is not a break from covid safety poster
- Keep it up at Work be COVID safe poster
- Covid should not be on the menu at lunch poster
  
- Pendant les pauses, n'oubliez pas les CONSIGNES de sécurité
- Gardez-le pour vous pendant la COVID
- Évitez de servir la COVID sur l'heure du midi

# Sector Specific Safety Plan Information

Today we reviewed content included in the sample safety plan for mall operators. To obtain your copy of the safety plan, visit

[Casino, Bingo Hall, Gaming Establishments Safety Plan Template](#)

# Questions & Answers





For all your health and safety solutions, contact:

## **Workplace Safety & Prevention Services**

1 877 494 WSPS (9777)

**WSPS.CA**

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