

PATHOGEN DECONTAMINATION CHECKLIST

This checklist is intended as a guidance document to assist you in preparing your facilities for a return to regular business operations. While it is a high level guide, and includes links to credible resources for more assistance, you may also have unique requirements based on your type of business.

General Guidelines Before Decontamination	Resource Links
<input type="checkbox"/> Screen workers prior to them completing the cleaning using a questionnaire.	Pre-screening Questionnaire
<input type="checkbox"/> Choose a suitable disinfectant for killing coronavirus.	Health Canada Drug Identification Number (DIN) approved disinfectant
<input type="checkbox"/> Review the safety precautions and potential hazards for the DIN approved disinfectant.	
<input type="checkbox"/> Understand the correct dilution rates as per manufacturers' instructions (if applicable). The correct concentration is needed to ensure the solution is effective (i.e. not too weak or too strong).	Generic Disinfection Procedures for Coronavirus Contamination
<input type="checkbox"/> Consideration has been given to specific chemicals and are refraining from mixing chemicals as it may be dangerous if they interact (i.e. release vapours or heat). If in doubt, connect with a knowledgeable consultant who can provide assistance.	www.wsps.ca
<input type="checkbox"/> Conduct training for workers on the use and application of disinfectant products, use of personal protective equipment (PPE), including proper donning and doffing procedures, personal hygiene including hand washing techniques and avoiding touching face, and personal decontamination/disinfection procedures.	Emerging and Existing Pathogen Cleaning - Best Practices for Environmental Professional Services
<input type="checkbox"/> Maintain a 2 meter distance between workers and workers and the public.	Cleaning and Disinfection for Public Settings

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Decontamination for Precautionary Measures (no suspected/confirmed cases of the pathogen in the workplace)	Resource Links
<input type="checkbox"/> Ensure cleaning personnel are using appropriate PPE (i.e. appropriate disposable gloves, eye protection, etc.) for the chosen disinfectant solution and work activities.	Cleaning and Disinfecting Your Facility
<input type="checkbox"/> Ensure workers are washing their hands with soap and water for a minimum of 20 seconds before and after cleaning or using an appropriate hand sanitizer (e.g. before donning gloves and after doffing gloves).	
<input type="checkbox"/> Ensure routine disinfecting high touch surfaces (i.e. tables, doorknobs, light switches, countertops, handles, desks, touchscreens, equipment, tools, toilets, faucets, sinks, etc.).	
<input type="checkbox"/> Create a schedule for decontamination of high touch surfaces and employees are aware of the schedule.	
<input type="checkbox"/> Ensure the disinfectant is left on surfaces for the appropriate length of time, as indicated by the DIN-approved product instructions.	
<input type="checkbox"/> For sensitive equipment (i.e. tablets, touch screens, etc.), we are applying disinfectant to cleaning cloths rather than direct application of disinfectant on equipment for disinfection.	
<input type="checkbox"/> Wiping of surfaces occurs in a uniform application to ensure full coverage on surfaces (i.e. wipe horizontal and then vertical).	
<input type="checkbox"/> Use vacuums equipped with High Efficiency Particulate Air (HEPA) filters (verified via aerosol challenge test) wherever possible.	
<input type="checkbox"/> Omit any dry sweeping/mopping/wiping methods to reduce the release of particles into the air.	
<input type="checkbox"/> Apply an appropriate disinfectant on soft surfaces (i.e. carpets, fabrics, etc.) that are being used and leaving to dry.	
<input type="checkbox"/> Place all waste materials associated with pathogen decontamination in sealed bags and wipe sealed bags with disinfectant.	
<input type="checkbox"/> Remove the practice of compacting waste materials associated with the pathogen decontamination.	
<input type="checkbox"/> Remove the practice storing decontamination waste bags inside our building and placing them directly into the waste bin.	

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Decontaminating areas where Individual(s) are Suspected/ Confirmed to have been Infected with a Pathogen	Resource Links
<input type="checkbox"/> Isolate the contaminated areas from the rest of the building and staff.	
<input type="checkbox"/> Open outside doors and windows to increase air circulation in the contaminated area where possible.	
<input type="checkbox"/> Wait 24 hours before decontamination or waited as long as feasibly as possible. Note: If the area has been closed for more than 7 days since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. Continue with precautionary cleaning and disinfection.	Cleaning and Disinfecting Your Facility
<input type="checkbox"/> Complete a risk assessment prior to disinfection (i.e. determined the type of pathogen of concern, number of confirmed or suspected cases, length of time area has been unoccupied, size of area, types of surfaces that may need disinfecting, etc.).	
<input type="checkbox"/> Understand that decontamination procedures for suspected and/or confirmed cases will require workers to don appropriate PPE (i.e. disposable virus-impervious full-body coveralls with hood and shoe covers, protective gloves appropriate to the cleaning products used, respirators equipped with P100 filters and, if needed, combination cartridge for the cleaning solution, eye protection, etc.).	
<input type="checkbox"/> Retain the services of an approved abatement contractor or trained our cleaning personnel on appropriate decontamination procedures.	Emerging and Existing Pathogen Cleaning
<input type="checkbox"/> Retain the services of a knowledgeable consultant who can oversee abatement activities.	

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